



Deddington Parish Council

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NOTICE OF THE MEETING OF THE PARISH COUNCIL

Dear Councillor

Notice is given that a Meeting of the Parish Council will be held at Hempton Lounge, Windmill Centre, Deddington on **Wednesday 19 June 2024 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder.

13 June 2024

Susan Fuller, Clerk and RFO to the Council

1. Apologies for Absence
2. Declarations of Interest – Cllrs to declare interests as items are discussed
3. Minutes of meeting held on 15 May 2024
4. Matters arising not referred to later on this Agenda
5. 10-minute Open Forum
6. County Cllr A Fatemian update
7. District Cllr D Rogers update
8. Finance & General Purposes
 - a) Sign off Internal control checklist – May 2024
 - b) To consider Asset Register as at 31 March 2024
 - c) To consider adding Clerk as signatory on investments so that she can communicate with the investment organisation
 - d) To update on the Windmill roof
 - e) To update on Church Clock and consider paying the maintenance/repair bill.
 - f) To consider adopting a Memorial Management Policy
 - g) To discuss the possibility of a hearing loop at the Windmill
 - h) To update on D-Day, Hobart memorial and blue plaque consideration of an unveiling date of 17 August and a budget up to £120 for teas and cakes.

- i) To consider spending £50 per planter in Hempton
- j) To congratulate organisers of the Four Farms Run on a successful event
- k) To agree to Clerk purchasing standard items such as bin bags at a cost of no more than £100 per month
- l) Additional tree work for Mini Tennis at a cost of £800
- m) To consider signing up to OCC Charter – official launch on 1 July at OLAC's AGM.
- n) To consider congratulating Oxford United on its promotion, and suggest writing to CDC saying the PC fully support the new stadium development and that it hopes the Council will look favourably on this development.
- o) To consider sending OCC a further note after recent close of A361 and speeding trucks through Hempton.
- p) To confirm the PC's position regarding the incorporation of the Holly Tree and the transfer of ownership from the PC once the Charity is incorporated
- q) To consider CCTV proposal (circulated to Council)
- r) To consider adopting updated Action Plan (circulated to Council)
- s) To accept the Neighbourhood Planning Steering Group minutes
- t) To consider paying the Rialtas invoice and cancel contract
- u) To decide if the Council consider requests for donation from outside bodies on an ad hoc basis
- v) To consider request from Volunteer driver service and Clean Slate for £100 per organisation.
- w) To consider the proposed amendment by FOCG to its constitution.

9. Annual accounts

- a) The annual Internal Auditor Report is received and noted
- b) The Annual Governance Statement (Section 1) is approved
- c) The Accounting Statements (Section 2) are approved.
- d) Signing of the Annual Governance is signed by the Chair and Clerk and the Chair signs the Accounting statements.
- e) The RFO will set commencement date for the exercise of public rights for dates 24 June – 2 August 2024

10. Approval of invoices for payment and receipts.

11. Report upon the investment of the Council's Funds.

12. Planning Report. Planning Applications: To receive and consider planning applications received since the last meeting including:

- a) 24/01186/F Land adjoining and West of Stonecroft House, Clifton Road, Deddington. Various amendments including inclusion of PV panels, minor shifting of plot 4, realignment of road, changes to bedroom windows and garages.
- b) 24/01396/TCA Castle Dene, Castle Street, Deddington. Tree works
- c) 24/01368/F Old Stores Cottage, Main Street, Clifton. Single storey rear extension and erection of new garage.

- d) 24/01429/TCA Street Record, Grove Court, Deddington. Tree works
 - e) 24/01338/LB Grove House, High Street, Deddington. Re-pointing of the stonework using lime mortar.
13. Neighbourhood Development Planning report – Cllr A Collins
14. Large Scale Developments Working Group report – Cllr H Oldfield
15. Environment & Recreation report – Cllr M Robinson
- a) To consider the proposed amendment and additional clauses to Satin Lane Tenancy agreement
 - b) To update on progress of Mini Tennis
 - c) To update on the play areas
 - d) To update on tree works
 - e) To update on grass cutting and No Mow May
16. Highways and Transport report – Cllrs M Cox and H Oldfield
- a) To consider response to question of opinion/preference for Hempton traffic proposals
 - b) Disabled bay in Hudson Street
17. Items for information
18. Update from the Parish Council Representatives
19. Date and venue for the next PC Meeting – 7;30pm, 17 July 2024 at Old School Room, Hempton.

Susan Fuller, June 2024